

TILLINGHAM PRE-SCHOOL NEWSLETTER



JANUARY 2020

A very big welcome to Adam, Alex, Molly-Rose, Sophie and Dante who have recently joined our pre-school, we hope that they have lots of fun during their time with us.

Please remember that we have a 'COMMENTS BOOK' on the table by the door. Please feel free to read or to write any comments you may wish to share with us at any time.

DATES FOR YOUR DIARY

Thursday 5th March - World Book Day
Children can dress as their favourite book character and donate £1.

Monday 20th April - Easter Coffee Morning

TERM DATES

Spring Term 2020

6 January 2020 - 3 April 2020

Half Term: 17 February - 21 February 2020

Summer Term 2020

20 April 2020 - 22 July 2020

Half Term: 25 May - 29 May 2020

May Bank Holiday: 8 May 2020

TERM TIME HOLIDAYS & ABSENCES

Please ensure that you give at least one month's notice of any term time holidays. This is so we can adjust child:staff ratios, resources and plan accordingly. **If you fail to do so you will still have to pay for your child's sessions even if they do not attend.**

Please telephone daily on 01621 778803 (from 8am) to let us know if your child is going to be absent due to sickness or other reasons. We do have to keep a record for Essex County Council. Please DO NOT use Facebook to inform us.

MEDICINES

IMPORTANT - If your child is taking any medication which may need to be administered during the session **PLEASE DO NOT LEAVE IT IN YOUR CHILD'S BAG.** Please hand it to a member of staff who will ask you to complete a form to give us permission to administer the medicine and details of dosage needed.

IMPORTANT MESSAGE TO ALL PARENT/CARERS

We have a child at pre-school with a very severe nut allergy and have therefore decided that the pre-school should become a NUT-FREE ENVIRONMENT to minimise any risk of life threatening allergic reactions to her. **PLEASE DO NOT BRING ANY SNACKS/DRINKS INTO PRE-SCHOOL OR LEAVE FOOD/DRINKS IN THEIR BAGS. IF YOUR CHILD ATTENDS LUNCH CLUBS PLEASE ENSURE THEIR LUNCH IS FREE FROM ANY NUTS OR PRODUCTS THAT 'MAY CONTAIN NUTS'.**

If you are unsure or have any questions please ask a member of staff.

ALL LUNCH CLUBS

Monday - Lunch Box Club £3

Wednesday/Friday - School Dinners

@ St Nic's £3.50 (3yrs +)

Thursday - Lunch Box Club £3 (all children welcome)

PLEASE REMEMBER TO GIVE YOUR CHILD'S NAME AND PAY FOR CHILD'S LUNCH AT THE START OF THE SESSION OTHERWISE THEY WILL NOT BE ABLE TO STAY.

CLOTHING AND FOOTWEAR

The weather has been wet the field and garden are very muddy. All children need to have a pair of wellies and a coat as well as a pair of shoes or slippers to change into for indoor play. We also request that all children have a change of clothes labelled with their name.

CONTACT DETAILS

Don't forget if you change any of your contact details please let us know so that we can amend our records. It is so important to have these up to date so that you can be contacted in an emergency.

Registered Charity No: 1026438 - Ofsted Reference: 203701

Email: tillinghampreschool@gmail.com

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FEES

PLEASE CAN YOU ENSURE THAT ALL FEES ARE PAID WITHIN **3 WEEKS** OF THE BEGINNING OF TERM, INCLUDING ANY OUTSTANDING FEES FROM LAST TERM. THIS IS TO ENSURE THAT FUNDS ARE AVAILABLE TO BE ABLE TO PAY STAFF, PAY HALL HIRE FEES AND BILLS, PROVIDE SNACK, PURCHASE NEW EQUIPMENT AND RESOURCES, FUND END OF TERM PARTIES AND ENTERTAINMENT ETC. If you pay the full amount you can now pay by BACS but please remember to return the invoice slip to Karen/Annette once paid. If you have any difficulties with fees please speak, in confidence, with Karen or Annette.

LEARNING JOURNEY (Your child's learning and development record)

Please remember that these are available for you to look at, take home and add to at any time. Please speak to your child's key person if you would like to take a look at them. It would be lovely to see photos and comments of birthday parties, family events, days out or holidays added. These pictures and comments do help us to get to know and make closer relationships with your child and so are important for your child's well-being and learning/development at pre-school. Don't forget to also check out '**What to expect, when**' on the website (tillinghampreschool.co.uk) or via our Facebook page to find out what you can do together with your child at home to further enhance their learning and development. If you do any of the fun activities suggested please send in photos so that we can add them to your child's Learning Journey. If you would like a printed copy these are available at a cost of £2 each.