

# TILLINGHAM PRE-SCHOOL NEWSLETTER



## OCTOBER 2022

Welcome back to pre-school after such a lovely summer, we hope you all had a lovely break!! We are pleased to welcome Albert, Lily and Chester K to our little pre-school. We are also delighted that Chester B has returned to play. We hope that they all have fun enjoy their time with us.

If you wish to speak to your child's key person face to face at any time please ask Karen or Annette.

## IMPORTANT REMINDERS TO ALL PARENT/CARERS

### FOOD AND DRINK

**WE ARE A NUT-FREE PRE-SCHOOL. PLEASE DO NOT BRING ANY SNACKS/DRINKS INTO PRE-SCHOOL OR LEAVE FOOD/DRINKS IN THEIR BAGS. IF YOUR CHILD ATTENDS LUNCH CLUBS PLEASE ENSURE THEIR LUNCH IS FREE FROM ANY NUTS OR PRODUCTS THAT 'MAY CONTAIN NUTS'.**

**If you are unsure or have any questions please ask a member of staff.**

### ILLNESS

If your child is unwell and/or has any COVID or other symptoms please do not bring them into pre-school as they will inevitably pass on any germs/virus's to others. If they are unwell enough to need Calpol they should stay at home.

**PLEASE LET PRE-SCHOOL KNOW OF ANY CONTACT YOUR CHILD HAS HAD WITH CHICKEN POX, HAND, FOOT AND MOUTH OR MEASLES SO THAT CHESTER'S FAMILY CAN HAVE THE CHANCE TO MAKE AN INFORMED DECISION TO KEEP HIM HOME AS HE STILL UNDERGOING CHEMOTHERAPY.**

Pre-school children play very closely together and often explore their environment by putting toys and their fingers into their mouths. Please be mindful that some families have vulnerable members.

## MEDICINES

**IMPORTANT - IF YOUR CHILD IS TAKING ANY MEDICATION WHICH MAY NEED TO BE ADMINISTERED DURING THE SESSION PLEASE DO NOT LEAVE IT IN YOUR CHILD'S BAG.**

**MEDICATION SHOULD BE IN A BAG OR BOX CLEARLY MARKED WITH THE CHILD'S NAME AND HANDED TO A MEMBER OF STAFF WHO WILL ASK YOU TO COMPLETE A FORM TO GIVE US PERMISSION TO ADMINISTER THE MEDICINE AND DETAILS OF DOSAGE NEEDED.**

## CLOTHING AND FOOTWEAR

Please ensure your child has a coat and welly boots with them **AND** a pair of indoor shoes such as trainers. As the weather changes the garden becomes wet and muddy and the children will need to change shoes as they flow inside and outside. Please try to ensure that their indoor shoes have easy to use fasteners so that they can try to put them on themselves to encourage their independence, confidence and self-esteem. The door to the garden will remain open throughout the morning to allow free-flow play for the children so please dress them appropriately as it can feel quite cool indoors as well as outdoors.

## TERM DATES

**Autumn Term:**

Monday 5<sup>th</sup> September -

Thursday 15<sup>th</sup> December 2022

**Half Term:**

24<sup>th</sup> October - 28<sup>th</sup> October 2022

## TERM TIME HOLIDAYS & ABSENCES

Please ensure that you give at least one months notice of any term time holidays. This is so we can adjust child:staff ratios, resources and plan accordingly. **If you fail to do so you will still have to pay for your child's sessions even if they do not attend**

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## DATES FOR YOUR DIARY

### **Harvest Festival**

Please bring in your donations before the 12<sup>th</sup> October so that they can be delivered to the church.

### **Pumpkins**

The pumpkins are now for sale outside pre-school. There will be regular deliveries until half term.

### **Halloween**

On Monday 31<sup>st</sup> October we are holding a Halloween party/coffee morning, open to all pre-school children and their parents/carers. Please note that pre-school will finish at 12 o'clock so there will be NO afternoon session. Look forward to seeing everyone dressed in their Halloween outfits!!

### **Christmas Play/Party**

The children will be performing their Christmas play on Thursday 15<sup>th</sup> December, followed by a Christmas party.

## **FEES**

PLEASE CAN YOU ENSURE THAT ALL FEES ARE PAID WITHIN **3 WEEKS** OF THE BEGINNING OF TERM, INCLUDING ANY OUTSTANDING FEES FROM LAST TERM. THIS IS TO ENSURE THAT FUNDS ARE AVAILABLE TO BE ABLE TO PAY STAFF, PAY HALL HIRE FEES AND BILLS, PROVIDE SNACK, PURCHASE NEW EQUIPMENT AND RESOURCES, FUND END OF TERM PARTIES AND ENTERTAINMENT ETC.

If you pay the full amount you can now pay by BACS but please remember to return the invoice slip to Karen/Annette once paid.

If you have any difficulties with fees please speak, in confidence, with Karen or Annette.

## **HOME/SCHOOL LOG BOOKS**

Your child's home/school log book has been replaced in their red school bag with a 'Parents Comments Book'. Your child's key person will keep their home/school log book and write in it about their day at least once a week at home and will send you a copy via messenger/text/email. We have found that this is working really well and there was more feedback received from parents. It also gives the staff more time during the

session to play with and to settle in the new children. Parents can use the new 'Parents Comments Book' to write to us or pass on messages for that day as our mobile phones are not available during the session.

## **LEARNING JOURNEY (Your child's learning and development record)**

Please remember that these are available for you to look at, take home and add to at any time. Please speak to your child's key person if you would like to take a look at them. It would be lovely to see photos and comments of birthday parties, family events, days out or holidays added. These pictures and comments do help us to get to know and make closer relationships with your child and so are important for your child's well-being and learning/development at pre-school.

## **CONTACT DETAILS**

Don't forget to keep us updated with any changes to your personal contact details so that we can amend records. It is so important to have these up to date so that you can be contacted in an emergency.

**IMPORTANT: Please telephone daily on 01621 778803 (from 8am) to let us know if your child is going to be absent due to sickness or other reasons. We do have to keep a record for Essex County Council. Please DO NOT use Facebook to inform us.**

**Registered Charity No: 1026438 - Ofsted Reference: 203701**

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